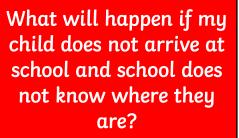


- \circ $\,$ Making school a happy and welcoming place to be $\,$
 - Class rewards
 - Sharing class attendance totals (celebration assemblies, newsletter, displays)
 - Informing parents about their child's attendance
- Spotting and working closely with families needing support
- \circ $% \ensuremath{\mathsf{Looking}}$ carefully at attendance data to spot patterns and areas to improve



Office staff will text or ring by 9.30 If they cannot reach you, they will ring again before 11.00 If they still cannot reach you, they will ring again at 1.00 If they still cannot reach you then the Headteacher will make a final attempt and then contact any professionals involved with your family, or if seriously worried, the police.

School may also ring your emergency contacts or visit the family home if they are worried.

When does the Local Authoity get involved in my child's attendance? When a child's attendance is severe and not improving. This may result in a formal meeting, legal action and fixed penalty notice (fine) and referral to Children and Family Services. When will fines be issued?

- If holidays are taken in term
 time taking attendance below
 90%
- If more than 10 sessions (5 days) are recorded as un-authorised in 4 months.
- If support for attendance has been refused or has not been successful.